

Conditions for Participation in Foreign Projects Facilitated by Mladoevropani z.s.

1. General Provisions

1.1 These rules for participation in foreign projects facilitated by Mladoevropani z.s. (hereinafter "Rules") apply to all educational projects published and offered on the websites of Mladoevropani z.s. (hereinafter "Association"), its social media profiles, flyers, and other materials where participation is facilitated by the Association (hereinafter "Projects").

1.2 All interested parties in these Projects, especially participants selected for these Projects, are obliged to familiarize themselves with the Rules before departure and adhere to them.

2. Conditions for Participation in Projects

2.1 All interested parties in Projects and subsequently selected participants are required to respect and follow the instructions of the project coordinator(s) of the Association.

2.2 All Project participants must possess and bring valid identification documents, both a national ID card and a passport. These identification documents must be valid for at least 6 months after the end of the Project.

2.3 When choosing transportation to and from the Project venue and subsequent purchase of travel tickets, the use of the most economical mode of transport is required, i.e., public transportation, 2nd class for rail transport and economy class for air transport, or shared car. Exceptions to this rule are possible only with the approval of the Association's project coordinator.

2.4 A condition for participation in any Project is the purchase of comprehensive travel health insurance, including coverage for COVID-19 related expenses in case the participant falls ill before or during the project, as well as trip cancellation insurance. These insurances are not reimbursable from the project budget (i.e., participants cover them themselves).

2.5 For youth exchange Projects, a group leader is part of the participant group. This person must be over 18 years old. The group leader accompanies other Project participants to ensure their effective learning, protection, and safety. Their duty is to ensure the group's smooth participation in the given project. The group leader is also obliged to provide necessary cooperation to the Association's project coordinator in preparation for the Project, during its course, and in its evaluation. Their task is also to compile dissemination evidence from the Czech team and send it to the Project organizers.

2.6 All Project participants are obliged to hand over all their original travel documents from the journey to the Project venue to the organizers during the Project. Furthermore, they are obliged to scan all their original travel documents from the journey from the Project venue within 14 days after the Project ends and upload them to a shared drive of the sending Czech organization (i.e., the Association) and upload them to the drive or send them by email to the Project organizers (according to the organizer's instructions). Original travel documents must be sent by registered mail to the postal address of the Project organizer unless otherwise stated by the organizers.

2.7 Additionally, each project participant is obliged to provide the Association with basic information about the Project (e.g., a list of other organizations participating in the Project and contacts for them). All Project participants are required to write a reflection (i.e., personal impressions) from the Project and send it to us.

2.8 Furthermore, all participants are obliged to write or ensure the writing of a short report about the course of the Project in Czech or English and also provide us with several representative photos from its course, if requested. The content of the reports includes information about what the Project was about/what its content was, its objectives (and how they were achieved), and what they learned on the project, so that people who did not go on the Project can have a sufficiently accurate idea of what the Project was about. By participating in the Project, participants also agree to have their names mentioned on our communication channels.

2.9 Participants are obliged to behave throughout the entire Project in a way that does not damage the good name of the Association and the Czech Republic. They are obliged to respect the instructions of the Association's project coordinator, Project organizers, and act in accordance with the applicable laws of the Czech Republic and the countries they visit during the Project.

2.10 If you have applied for a project, were selected, and confirmed your participation, it is necessary to send us a non-refundable participation fee of 500

CZK/participant/project (or €20 participant/project when paying from a euro account) to our account. If you cancel your participation (regardless of the reason), the participation fee will not be refunded.

2.11 The participation fee is not transferable to other projects.

2.12 Participants with limited opportunities are exempt from the participation fee upon presentation of proof of their difficult situation. This proof will be kept in accordance with GDPR and sent to the organizing organization only if necessary (e.g., inquiries from the national agency regarding the type of limited opportunity).

2.13 Before confirming participation, carefully consider whether you can participate in the project. Confirmation of participation is binding. Confirm participation only after securing leave, consent from school/university/parents, and sufficient funds for travel costs. Cancellation of participation without a serious reason (documented by medical certificate or official positive Covid test) may lead to termination of cooperation.

2.14 A serious reason does not include cancellation of leave by the employer, change of exam date, exceeding the reimbursable limit of travel costs, or a "special feeling". Immediately inform about the impossibility of participation. In case of non-participation, no travel costs already incurred can be reimbursed.

2.15 Reimbursement of travel costs generally takes 1-6 months from the end of the project, in exceptional cases more than 12 months. Reimbursement of travel costs is conditional on meeting the conditions set by the Project organizers (generally uploading travel documents and project dissemination).

2.16 Reimbursement of travel costs is possible only by bank transfer to bank accounts in EUR. Any bank fees for the transfer from the Project organizers to the Association will be fairly divided among the participants. Any bank fees when sending money from the Association to participants will be the responsibility of the participants. In case of providing an account in CZK, the Association is not responsible for the bank's exchange rate.

2.17 Participants are obliged to check their email inbox and project WhatsApp group daily and adhere to set deadlines for filling in and uploading required documents (usually within 48 hours). Failure to meet deadlines may result in exclusion from the project and inclusion on a list of persons with whom cooperation will no longer be continued. In case of problems meeting the deadline, it is necessary to contact the coordinator immediately.

3. Final Provisions

3.1 In participation in Projects, the Association plays only the role of an intermediary. Arranging transportation and responsibility for the safety of participants or the course of the Project itself are borne only by the participants themselves, or the organizing organization.

3.2 Inappropriate behavior or actions violating these Rules may result in termination of cooperation between the Association and the offending individuals, a priori rejection of their applications for further Projects, or penalties resulting from the valid legal order of the Czech Republic and other countries where they were violated.

For the Mladoevropani z.s. association
Matěj Valenta
Chairman